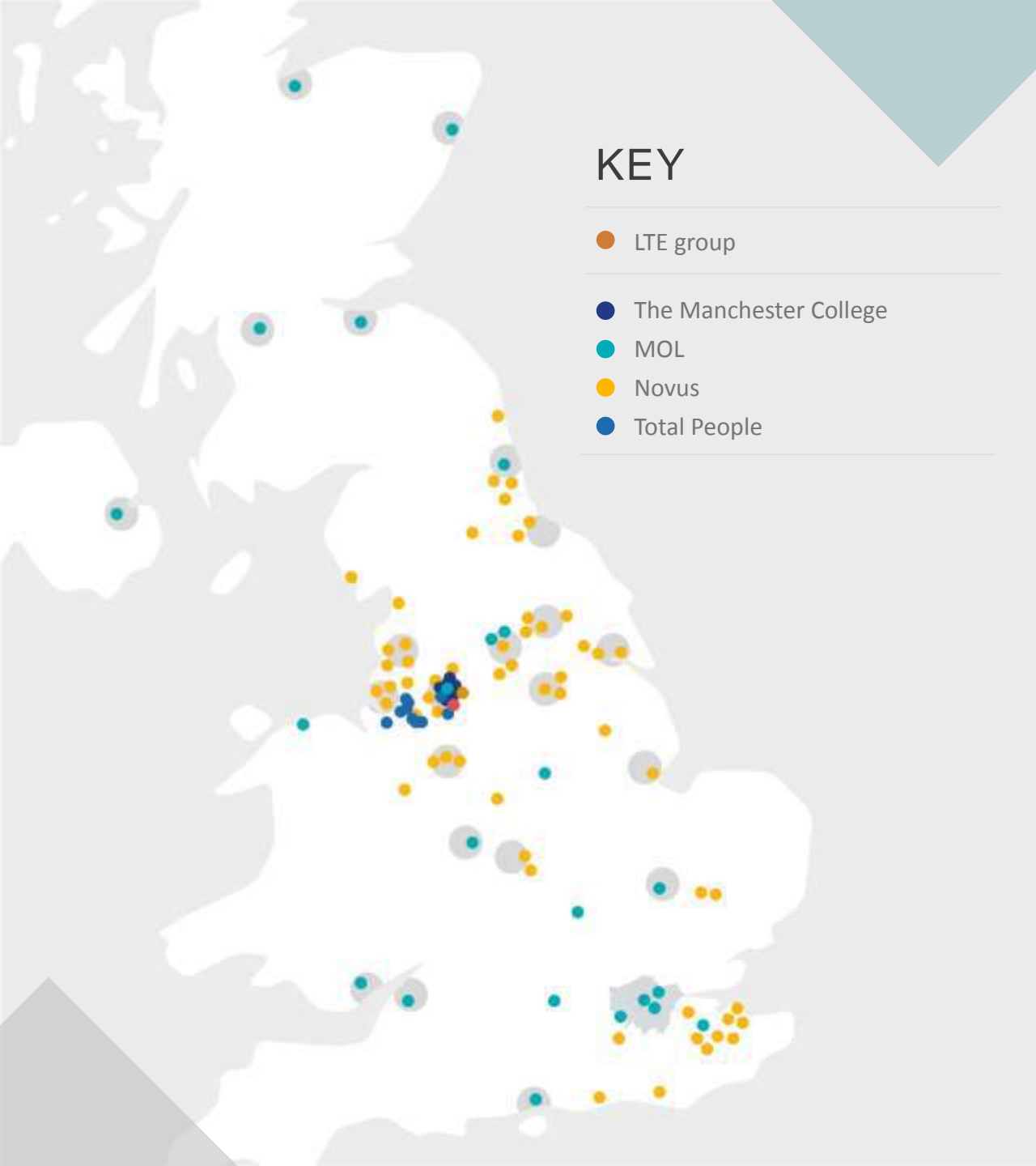




Supply Chain Strategy

2017/18

www.ltegroup.co.uk



LTE GROUP SUPPLY CHAIN STRATEGY

Purpose

- ▶ The LTE Group is committed to enabling its learners and stakeholders to achieve their full potential. As part of this commitment, we intend to engage partners who add value to our offer in order to enable and encourage progression into further learning, training and employment.
- ▶ This paper sets out our strategic framework on how we will work with other organisations across the LTE Group. This strategy will be reviewed and updated where applicable annually in line with business strategy and planning.

INTRODUCTION

Our aim is to build long term partnerships with external providers who can complement and strengthen our learning, training and employment offer and grow productivity. To support this, we enter in to both fully subcontracted (provision subcontracting) and joint delivery arrangements with high quality partners who can add breadth or specialism to the services we provide to learners and employers.

The LTE Group has the experience and capacity to deliver a broad offer to both learners and employers, however there are instances when a partner can enrich or enhance the offer by:

- ▶ **Widening participation**
- ▶ **Respond quickly to employer and learners demands**
- ▶ **Deliver a sector offer that responds to local and regional priorities**
- ▶ **Deliver niche provision that supports local communities**
- ▶ **Support the unemployed back in to work with high quality vocational training routes**
- ▶ **Innovative delivery solutions**
- ▶ **Investment**
- ▶ **Provision which maintains the relationship with key stakeholders**

OVERVIEW & PRINCIPLES OF SUPPLY CHAIN MANAGEMENT

The LTE Group will ensure that potential subcontractors are assessed against established and transparent selection criteria, which will meet the terms of the relevant commissioner and/or funding agency.

Subcontractors will be assessed to ensure that they meet the required quality standard and the LTE Group will support them to develop operating processes and policies to the highest standard through sharing of best practice and additional support.

The LTE Group will promote best practice identified within its subcontractors and promote to its wider partnership.

The relationship between the LTE Group and its subcontractors will be one which encourages the spirit of support, co-working, transparency and sharing innovations and ideas.

ARRANGEMENTS FOR SUPPLY CHAIN MANAGEMENT

The following will be applied to existing and future subcontractors to agree breadth and volumes of activity.

We will engage with subcontractors when:

- ▶ **The arrangement advances and aligns to our business unit strategic objectives and, with organisations that uphold our values.**
- ▶ **Delivery cannot be provided from within the LTE Group, within existing resources, expertise or within a reasonable timescale.**
- ▶ **Complies with commissioner/funding agency requirements**
- ▶ **Internal procurement rules/ requirements will be followed and where necessary an appropriate Dynamic Purchasing System (DPS) will be implemented to enable the establishment of a supply chain framework from which mini-competitions would follow subject to the needs of the service area.**
- ▶ **Prospective subcontractors must satisfy the due diligence process and meet relevant requirements for example be on the Register of Training Organisations (ROTO) for ESFA funding purposes, deemed of high quality and low risk, and committed to continuous improvement in the learner journey.**
- ▶ **All requests for subcontracted delivery must be approved as a minimum through an Executive Director of LTE Group and within budgetary allocations**

ARRANGEMENTS FOR SUPPLY CHAIN MANAGEMENT cont.

Contract Management approach:

- ▶ **LTE Group will provide robust management information to its subcontractors.**
LTE Group will carry out regular compliance audits to check authenticity of data supplied by subcontractors
- ▶ **As a minimum quarterly formal meetings will be undertaken between both LTE Group and the subcontracting organisations, to review data against contractual performance indicators and to review learners progress.**
- ▶ **LTE Group will carry out observations of direct learning, including advice and guidance sessions for all subcontracted provision each year.**
- ▶ **LTE Group will provide support to each subcontractor dependant upon the need and area within the contract agreement.**

FEES AND CHARGES

The rates will be reviewed and set by the Board on an annual basis. To ensure transparency, this will be published as per commissioner stipulated requirements.

Rates for joint delivery will vary dependent upon the agreed rate of delivery.