

LTE Group Board

Minutes of the meeting of the LTE Group Board held on Tuesday 14 July 2020 via Microsoft Teams

Present: Amina Bodhanian, Paula Cole, Philip Johnson (Chair), Phil Lanigan, Barry Lynch, Katrina Michel, Tim Sargeant, Malcolm Sugden, John Thornhill (CEO), Pauline Waterhouse OBE and Adam White.

Apologies: Jenifer Burden MBE, John Hacking and Beth Rocky

In Attendance: Peter Cox (MD Novus), Rob Cressey (Chief Finance Officer), Jennifer Foote MBE (Company Secretary & General Counsel), Angela Hunter (MD Group Operations), Lisa O' Loughlin (Principal, The Manchester College), Kate MacKenzie (Deputy Company Secretary & Solicitor)

The Board welcomed Philip Johnson to his first meeting as Chair.

Part A

18/20	<p>Part A Minutes of the Meeting held on 31 March and 11 June 2020.</p> <p>The part A minutes of the meeting held on 31 March and the special meeting held on 11 June 2020 were approved as an accurate record to be signed by the Chair in hard copy when feasible.</p>
19/20	<p>Part A Minutes of the Audit & Risk Committee 17 June 2020</p> <p>The Board received the minutes of the Audit & Risk Committee held on 17 June 2020.</p> <p>RESOLVED that the following policies be approved (A&R Minute No 22/20 refers):</p> <ul style="list-style-type: none"> - Public Interest Disclosure - Anti-Bribery - Gifts and Hospitality
20/20	<p>Part A Minutes of the Governance Committee 7 July 2020</p> <p>The Board received the minutes of the Governance Committee held on 7 July 2020. It was noted that, in order to consider the vacancies for chair positions created following the appointment of a new Group Chair, it was important for the Governance Committee to consider the nominations for chairs made in Divisional Boards and Committees.</p> <p>RESOLVED that the following recommendations be approved:</p> <ol style="list-style-type: none"> 1. The appointment of Malcolm Sugden and Pauline Waterhouse for a further term of office for three years to run consecutively from the end of their current term (Minute No 10/20 refers);

	<p>2. The revision to Standing Orders (Minute No 11/20 refers);</p> <p>3. The dis-establishment of the Appointments Committee and the amendment to the Terms of Reference of the Governance Committee to include the remit previously assigned to the Appointments Committee (Minute No. 14/20.1 refers);</p> <p>4. The Chairs for 2020/21 as follows (Minute No 14/20.2 refers):</p> <p>LTE Group – Philip Johnson The Manchester College – Pauline Waterhouse UCEN Manchester – John Hacking Novus – Malcolm Sugden Group Operations – Tim Sargeant MOL – Barry Lynch Audit & Risk – Phil Lanigan Remuneration - John Hacking IESG – Adam White Governance – Jenifer Burden</p> <p>5. The of amendments to membership of Board and Committees (Minute No 14/20.3):</p> <ul style="list-style-type: none"> - Malcolm Sugden to be a member of Novus but no longer be a member of TMC DB - Philip Johnson to be a member of TMC and UCEN Manchester but no longer be a member of Novus - Rob Cressey to no longer be a member of Group Operations DB.
<p>21/20</p>	<p>Safeguarding Annual Report</p> <p>The Principal submitted the annual safeguarding report for the Group. It was understood that safeguarding was actively monitored at each divisional board and that the report under consideration represented an annual summary for regulatory purposes.</p> <p>RESOLVED that the annual safeguarding report be approved.</p>
<p>22/20</p>	<p>Equality & Diversity Annual Report</p> <p>The Board received the Equality & Diversity report for the Group for 2019/20 in recognition of its responsibilities under the Public Sector Equality Duty. The Board commended the recognition of the Black Lives Matter campaign and the groupwide response in undertaking a review to identify and embed long-term sustainable change.</p> <p>RESOLVED that the annual Equality & Diversity report be approved.</p>

23/20	<p>Part A Minutes of Divisional Boards and Committees</p> <p>The Board received and considered the Part A minutes of the following meetings:</p> <p>The Manchester College, 1 May and 3 July 2020 UCEN Manchester 19 June 2020</p> <p>RESOLVED that the Sub-Contracting Policy be approved (TMC Minute No 09/20 refers)</p>
	<p>RESOLVED that as the items to be considered are deemed commercially sensitive, the Board move into confidential session.</p>
	<p>Chair</p> <p>Date</p>

The meeting closed at 1:05pm